

FINAL

**MINUTES OF THE REGULAR MEETING
UTILITY ADVISORY BOARD
MAYOR'S CONFERENCE ROOM
CITY HALL
FEBRUARY 10, 2009
6:02 P.M.**

1. Welcome/Roll call

Present: Lowell Hyatt, Lee Alewine, Billy Thompson, Gary Pickens, Tony Torres,

Absent: Chris Luna, Linda Campbell

Staff Present: Jeff Janke, Patrick Wilson, John Fowler, Kevin Slay, Glen Smith
Yvonne Radcliff

2. Consider Approval of the Minutes from the Regular Meeting of November 11, 2008

Mr. Thompson had one change to the minutes. Item 5a currently reads: "Delay of formal Nodal Market to 2020 or 2011." Corrected Item 5a should read: "Delay of formal Nodal Market to 2010 or 2011."

Mr. Hyatt refrained from voting on this item because he was absent from the November 11, 2008 meeting.

--Motion by Mr. Torres to accept the minutes with the change; seconded by Mr. Thompson. Motion passed unanimously.

3. Overview of GP&L Customer Service Operations (previously #5 on agenda)

Jeff Janke introduced four managers from his staff to discuss their role in the GP&L process.

Patrick Wilson gave an overview of Information Technology division.

John Fowler gave an overview of the construction (under budget) of the new utility buildings downtown.

Kevin Slay gave an overview of the Customer Service division.

Glen Smith gave an overview of the Key Accounts and Marketing division.

Each manager presented slides and answered questions from Board members to clarify their role with GP&L.

Discussion only, no action

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4. Consideration of Excusing Absences for UAB Members (previously #3 on agenda)

To comply with the City Ordinance related to Board member absences, the Board discussed, and agreed, to the process of members submitting a written statement explaining the reason for their absence from a meeting. The Board would then vote to approve or disapprove of the members excuse for absence.

Mr. Thompson presided over this item.

Mr. Hyatt left the room for the vote and the members voted on Mr. Hyatt's absence from the November 11th meeting.

--Mr. Torres made a motion to approve Mr. Hyatt's excuse for absence. Motion seconded by Mr. Alewine and passed unanimously.

Mr. Hyatt returned to the room and the members voted on Ms. Campbell's absence from the October 28th meeting.

--Mr. Torres made a motion to approve Ms. Campbell's excuse for absence. Motion seconded by Mr. Alewine and passed unanimously.

5. Discussion of guidelines relating to Competitive Matters considered by the UAB (previously item #4 on agenda)

Mr. Alewine would like clarification on competitive nature of business. Why would the same information be marked "confidential" at one meeting and not at the next?

Mr. Hyatt explained the process of the UAB when competitive matters are brought before the Board.

Discussion only, no action

6. Review of proposed UAB By-Laws

This item will be brought back to the next meeting.

7. Develop measurement for evaluating UAB Performance

Mr. Alewine presented the Board with a copy (Attachment A) of some ideas for self-measurement for the Board. The Board approved of the research and format.

Mr. Torres commented that the operative word for the Utility Advisory Board is "advisory" and that the Board needs to pass advice to the City Council as soon as possible.

Mr. Hyatt recommends expanding the assessment to staff that attend the meetings. He would also like to see the Board take the completed assessment to Council possibly once a year.

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Mr. Janke inquired about how the information would be carried to the Council. This will be determined in the future.

8. Future Agenda Items

Review UAB By-Laws
GP&L Production
GP&L Finance
Linda Campbell's absence 2/10/09
Chris Luna's absence 2/10/09

9. Adjourn

Chairman Hyatt adjourned the meeting at 8:19 pm.

Submitted by:

Yvonne Radcliff, Interim Secretary

Approved by:

Lowell Hyatt, Chairman